

UNITED STATES DISTRICT COURT FOR THE
EASTERN DISTRICT OF CALIFORNIA

DAMIAN EARLY , NO. 2:23-CV-02405-DJC-JDP

Plaintiff(s) STANDING ORDER IN CIVIL CASES

v.

RENEE HARDING , ET AL. ,

Defendant(s)

I. LAW AND MOTION

A. Calendar

The civil law and motion calendar for District Judge Daniel J. Calabretta is held on designated Thursdays commencing at 1:30 PM. All motions shall be noticed for hearing on Judge Calabretta's civil law and motion calendar. Hearing dates are not reserved; however, counsel shall contact Gabriel Michel, Courtroom Deputy for Judge Calabretta, via email (gmichel@caed.uscourts.gov), to obtain available hearing dates. Oral argument on all motions shall be conducted in person in Courtroom 10. Joint requests for remote appearance must be made at least one week in advance of the hearing and are generally disfavored. The parties shall indicate in their papers whether they wish to submit any motion for decision without oral argument. The Court may elect to submit any motion for decision without oral argument, taking the matter under submission pursuant to

1 Local Rule 230(g), and will so advise the parties via minute order in advance of the
2 noticed hearing date. The parties are required to comply with Local Rule 230, or other
3 applicable rules and notice requirements with respect to motions.

4 B. Briefing

5 All briefs must be submitted using a font of 12 pt size. Footnotes must be no more
6 than two sizes smaller than the text size. Parties are encouraged to use a sans serif font
7 such as Arial or Helvetica for ease of electronic reading.

8 All moving and opposition briefs or legal memoranda in civil cases shall not exceed
9 twenty-five pages without prior leave of court. Reply briefs filed by moving parties shall
10 not exceed fifteen pages. The Court will grant an application to extend these page
11 limitations only after good cause shown. Pages that exceed the page limitations without
12 leave of court will not be considered. Finally, no supplemental briefs or sur-replies shall
13 be filed and will not be considered without prior leave of court.

14 Multi-page exhibits shall be internally paginated, with the pagination for each exhibit
15 beginning with the number 1; references to those exhibits shall refer to the exhibit
16 designation and page number (i.e., Ex. A at 7, etc.).

17 C. Meet and Confer Requirements

18 Prior to filing a motion in a case in which the parties are represented by counsel,
19 counsel shall engage in a pre-filing meet and confer to discuss thoroughly the substance
20 of the contemplated motion and any potential resolution. Counsel should resolve minor
21 procedural or other non-substantive matters during the meet and confer process so that
22 briefing on motions that proceed to hearing is directed only to those substantive issues
23 requiring resolution by the Court. **A notice of motion shall contain a certification by**
counsel filing the motion that meet and confer efforts have been exhausted,
with a very brief summary of meet and confer efforts. Failure to comply with this
requirement will result in the motion being summarily denied without prejudice.

27 D. Motions for Summary Judgment

28 Upon filing a motion for summary judgment, the parties shall carefully read Local

1 Rule 260. The moving party shall include a Statement of Undisputed Facts with their
2 motion. The non-moving party shall reproduce and respond to the moving party's
3 Statement of Undisputed Facts. The non-moving party may also file a concise Statement
4 of Disputed Facts. The moving party shall reproduce and respond to the non-moving
5 party's Statement of Disputed Facts, but the moving party may not file a reply to the non-
6 moving party's response to the Statement of Undisputed Facts.

7 At least twenty-eight (28) days before the dispositive motions filing deadline, the
8 parties must meet and confer to determine whether they intend to file cross motions for
9 summary judgment. If the parties do intend to file cross motions, the plaintiff must file the
10 opening brief for summary judgment at least fourteen (14) days before the dispositive
11 motions deadline. The plaintiff's concurrently-filed notice of motion shall indicate the
12 parties' intention to file cross motions and shall notice a hearing date at least forty-two (42)
13 days from the date of filing. Only four briefs in support of cross motions for summary
14 judgment shall be filed as follows:

- 15 (1) Plaintiff's opening brief (25 pages maximum), along with any other
16 documents required or permitted under Local Rule 260, shall be filed at
17 least fourteen (14) days before the dispositive motions filing deadline;
- 18 (2) Defendant's opposition and cross motion for summary judgment
19 (35 pages maximum) shall be filed no later than fourteen (14) days
20 after the motion was filed;
- 21 (3) Plaintiff's reply and opposition (20 pages maximum) shall be filed no
22 later than fourteen (14) days after Defendant's opposition and cross
23 motion were filed; and
- 24 (4) Defendant's reply (10 pages maximum) shall be filed no later than
25 ten (10) days after Plaintiff's reply and opposition were filed.

26 These are the only four briefs that may be filed, even if the parties move for
27 summary judgment on more than one complaint (e.g., motions on a complaint and a
28 counterclaim). The parties must obtain permission from the Court to exceed the

1 stated page limitations. If the parties do not comply with this procedure and schedule
2 for filing cross motions for summary judgment, but nonetheless file cross motions, the
3 Court will deny both motions without prejudice.

4 E. Proposed Orders

5 The parties are not required to submit proposed orders with civil motions set for
6 hearing before Judge Calabretta, with the exception that proposed orders shall be
7 submitted with motions for a temporary restraining order and motions for a preliminary
8 injunction. In addition, parties shall provide proposed consent decrees where applicable,
9 and proposed findings of fact and conclusions of law following a bench trial. Any such
10 required proposed order shall be submitted in compliance with Local Rule 137(b) and
11 e-mailed in Microsoft Word format to DJCorders@caed.uscourts.gov.

12 II. EX PARTE APPLICATIONS

13 Ex parte applications typically are not heard but are submitted by the Court unless
14 otherwise notified. The filer is required to contact the courtroom deputy and the opposing
15 party prior to the filing of the ex parte application in order to advise that such a request is
16 being made. In addition, the document(s) must indicate whether an opposition will be
17 filed. The filer shall include an affidavit indicating a satisfactory explanation for the
18 following: (1) the need for the issuance of such an order, (2) the inability of the filer to
19 obtain a stipulation for the issuance of such an order from other counsel or parties in the
20 action, and (3) why such request cannot be noticed on the Court's civil law and motion
21 calendar as provided by Local Rule 230.

22 III. SEALING, REDACTED, AND PROTECTIVE ORDERS

23 No document will be sealed, nor shall a redacted document be filed, without the
24 prior approval of the Court. If a document for which sealing or redaction is sought relates
25 to the record on a motion to be decided by Judge Calabretta, the request to seal or
26 redact should be directed to him and not the assigned Magistrate Judge. All requests to
27 seal or redact shall be governed by Local Rules 141 (sealing) and 140 (redaction).

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1 **Protective orders covering the discovery phase shall not govern the filing**
2 **of sealed or redacted documents on the public docket. The court will only**
3 **consider requests to seal or redact filed by the proponent of sealing or redaction.**
4 If a party plans to make a filing that includes material an opposing party has identified
5 as confidential and potentially subject to sealing or redacting, the filing party shall provide
6 the opposing party with sufficient notice in advance of filing to allow for the seeking of an
7 order of sealing or redaction from the court.

8 Pursuant to Local Rule 141, a Notice of Request to Seal Document(s) must be filed
9 electronically. The Request to Seal, a proposed sealing order (in Word), and all
10 documents covered by the request must be emailed to DJCorders@caed.uscourts.gov.
11 If the request is approved and notice of electronic filing of the sealing order is received,
12 all documents covered by the order must be emailed to
13 ApprovedSealed@caed.uscourts.gov for filing under seal.

14 IV. APPLICATIONS OR STIPULATIONS TO EXTEND THE TIME TO FILE
15 ANY REQUIRED DOCUMENT OR TO CONTINUE ANY PRETRIAL OR TRIAL DATE

16 No stipulations extending scheduling requirements or modifying applicable
17 rules are effective until and unless the Court approves them. Both applications and
18 stipulations must be filed well in advance of the date due and set forth:

- 19 (1) the existing due date or hearing date as well as the discovery cutoff date,
20 the last date for hearing motions, the pre-trial conference date and the
21 trial date;
- 22 (2) specific, concrete reasons supporting good cause for granting the extension.

23 In this regard, a statement that an extension “will promote settlement” is
24 insufficient. The requesting party or parties must indicate the status of
25 ongoing negotiations with specificity; and

- 26 (3) whether there have been prior requests for extensions, and whether these
27 were granted or denied by the court.

28 Stipulations that have the effect of continuing the trial date are disfavored.

1 V. TRIAL

2 A. Pretrial Statements and Final Pretrial Conference

3 In those cases in which Judge Calabretta is conducting the Final Pretrial
4 Conference, the parties are required to submit a Joint Pretrial Statement pursuant to
5 Local Rule 281. The parties' Joint Pretrial Statement must be filed seven (7) days
6 before the date set for the Final Pretrial Conference and must also be emailed as a
7 Word document to: DJCorders@caed.uscourts.gov. **Separate pretrial statements**
8 **are not permitted unless a party is not represented by counsel.**

9 The Joint Pretrial Statement must cover all topics detailed in Local Rule 281
10 with the following clarifications:

- 11 (1) the parties must include a neutral joint statement of case;
- 12 (2) all duplicative or overlapping exhibits between parties must be listed as
13 joint exhibits on a separate joint exhibit list, identified as JX-1, JX-2, etc.;
- 14 (3) plaintiff's exhibits shall be listed numerically, and defendant's exhibits
15 shall be listed alphabetically;
- 16 (4) all exhibits must be identified with a reasonable amount of detail
17 (e.g., date, Bates-stamp number, description, estimated page length)
18 so that there is no confusion as to what exhibit is identified;
- 19 (5) all remaining issues (e.g., claims, affirmative defenses, forms of
20 relief) asserted in the action must be stated under the points of
21 law section or identified as an abandoned issue; and
- 22 (6) motions in limine listed should be limited to those which the
23 parties reasonably anticipate filing.

24 The parties shall not file motions in limine prior to the pretrial conference.

25 Following the pretrial conference, the Court will issue a pretrial order that will set dates
26 for the filing of motions in limine, the submission of exhibits, and other trial-related
27 documents/deadlines.

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1 VI. NOTICE OF THIS ORDER

2 Counsel for plaintiff shall immediately serve this order on all parties, including any
3 new parties added to the action in the future, unless this case came to the court by
4 noticed removal, in which case defendant shall serve this order on all other parties.

5 DATED: October 24, 2023



6 Hon. Daniel J. Calabretta
7 UNITED STATES DISTRICT JUDGE

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